

Commissioners Present: Bolmer, Cragin, Goosman, Jossick, Manna, Nezvesky and Whelan
Marshals Present: Clark, Frampton, Halstead and Ober
Chiefs Present: Ciaccia, Halstead and Murphy

Chairman Manna called the meeting to order at 7:00 p.m.

Chairman's Comments: None

Minutes:

MOTION: Goosman moved that the minutes of February 23, 2015 be accepted as corrected.

Seconded: Jossick

Correction: Under Committee Reports – Combined Chiefs Report – it should state the Combined Chiefs - not only Halstead - will meet with NextGen personnel and Newtown's IT department to do a demonstration on the CAD system.

Motion passed unanimously

Correspondence to BOFC		Subject
3/11/15	To: Manna From: Department of Admin Services - State of CT	Jason Frank's acceptance into the Pre-Certification Training Program scheduled for April 8 – June 19, 2015.
3/13/15	To: Manna From: Chairman Halstead of the Combined Chiefs	Requesting the departments have the ability to use their training budgets for any items related to training of its members.

Manna stated that he drafted an email to Bob Tait asking for clarification on leftover training funds and how this money can be spent. Manna will advise when he receives an answer from Bob Tait.

Correspondence from BOFC

none		
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Public Participation - none

Marshal's Report for the month of January and February

For the month of January there were 73 calls, 447 incidents and, 384 hours worked. Fees - \$15.

Halstead:

- Insurance Info Requests
- Special Exception Reviews
- Conference Call Regarding Blizzard 15

Frampton:

- Library – Review Safety Procedures
- Fire Drill – CAC
- Snow – Exit Inspections
- Access Road – Newtown Woods

Clark:

- Poster Contest

For the month of February there were 74 calls, 458 incidents and 373 hour worked. Fees - \$35.

Halstead:

- Insurance Info Requests
- Complaint
- Temporary Liquor Permit

Frampton:

- Knox box
- Assist PD and Water Company – 56 Mt. Pleasant Water Issue
- Snow – Exit Inspections
- Measure Vision Glass – Reed School

Other:

- 123 South Main Street will be getting a traffic light. Halstead requested one with a pre-emptive signal be installed.
- Four more Knox boxes need to be installed. Jossick to investigate who will install them, the Highway department or Gowans.

Committee Reports

Combined Chiefs –

- Halstead reported the Combined Chief’s met and determined that all items on the list previously submitted by EMS should be supplied to all fire departments. Determining the availability of funds will be discussed to process this request.
- Halstead will advise when the review for the dispatch system will take place.

Truck – Jossick reported:

- All DOT and pump services are complete.
- Over budget on the repair account. The generator still needs to be repaired at a cost of \$18K. Light tower on truck #223 is needed.
- Hawleyville command truck is in and will be inspected.
- A Tanker Replacement Committee will be formed that will include the Truck Committee, one member from the Board and one member from each fire department. The prerequisite to sit on this committee is completion of the Tanker class.

Budget – no report

Policies and Procedures – the following report was submitted by Cragin:

Cragin attended a meeting of the Charter Revision Commission on March 13th. Cragin’s participation in the meeting lasted 1.5 hours.

He encouraged the CRC not to make any changes to the Board of Fire Commissioner’s information at this time, and for them only to consider the recommended change submitted by the BOFC on March 4, 2014.

Cragin answered many questions pertaining to the BOFC. The questions were related to the Fire Commission and general fire protection in the town of Newtown.

Areas of interest included, but were not limited to, equipment, apparatus, the five fire departments, the BOFC bylaws, fire department bylaws, supervision, management, specifications, fire marshals, BOFC terms, and general workings of the volunteer fire system in Newtown.

Hydrant – no report

Radio – no report

Purchasing Agent Report: (See attached report from Burton)

- Burton will work with chiefs from each department to determine how to stay flat in the hose account by working within the departments.

- Halstead will discuss glove specification options at the next Combined Chief's meeting to determine what the departments would like.

Heating Oil – For more information on the heating oil outcome, please see attached Purchasing Agent Report.

NUSAR – McCarthy reported that the fund drive has begun.

Old Business:

EMS Supplies – the Combined Chiefs met and have agreed to equip vehicles with the State list of medical supplies for first responders.

MOTION: Goosman made a motion to abide to the Combined Chief's request of standardizing the purchasing of medical supplies for front line pumpers, command vehicles and rescue trucks, with the exception of Sandy Hook's substation truck.

Seconded: Whelan

Motion passed unanimously.

Dodgingtown Electric Bill – Burton and Murphy to review electric bills for all departments and sign up for lower delivery rates where applicable and makes sense.

New Business

Training Requests:

MOTION: Bolmer moved that Dodgingtown's training request in the amount of \$864.75 for 12 students to attend Recertification class along with associated expenses be approved.

Seconded: Jossick

Motion passed unanimously.

MOTION: Whelan moved that Sandy Hook's training request in the amount of \$914.93 for 1 FF EMT Class and materials be approved.

Seconded: Jossick

Motion passed unanimously.

Presentation

The BOFC acknowledged the work and dedication of Fire Marshal Halstead for 50 years of service, and presented him with an engraved box holding the American flag.

There being no further business, the meeting adjourned at 7:50 p.m.

Respectfully submitted,



Terry Hennessey
Secretary